


Record of Cabinet portfolio holder decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Revd. Angie Paterson
Key decision?	No
Date of decision (same as date form signed)	19 February 2015
Name and job title of officer requesting the decision	Carolyn Organ Planning Policy Project Lead (joint projects)
Officer contact details	Email: Carolyn.Organ@southandvale.gov.uk Telephone: 07801203565
Decision	To: Undertake a Regulation 18 issues and scope consultation for the Science Vale Area Action Plan. Any typographical changes required to the final consultation document between the date of this decision and the start of the consultation are delegated to Adrian Duffield, Head of Planning.
Reasons for decision	<p>South Oxfordshire District Council have outlined a commitment in their adopted Core Strategy and emerging Local Plan 2031 to produce an area action plan, which would cover part of the South Oxfordshire, and in addition part of the Vale of White Horse district.</p> <p>The joint area action plan will be a positive planning tool that will help shape, coordinate and deliver sustainable growth across the area. It will support the implementation of the adopted core strategy and emerging local plan and help in the delivery of the allocated strategic sites to a high quality. Vale of White Horse District Council have a similar commitment to produce this joint area action plan in their draft Local Plan 2031.</p> <p>The consultation is being undertaken to achieve the timeline for the Science Vale Area Action Plan published in the council's Local Development Scheme.</p>
Alternative options rejected	No alternative options considered. It is identified in the council's published Local Development Scheme that an Issue and Scope Consultation would take place early in 2015 in order to formally begin the plan making process. This type of consultation is required by Regulation 18 of the planning regulations.
Legal implications	The area action plan will initially sit alongside the South

	<p>Oxfordshire Core Strategy as part of the development plan and will ultimately form part of the South Oxfordshire Local Plan 2031. It is a legal requirement for local planning authorities to produce a local plan and keep it up to date. Once adopted, both documents would replace (except for saved policies) the South Oxfordshire Core Strategy and Local Plan 2011 as the basis for development management decision-making in the district.</p> <p>The duty to cooperate on cross-boundary matters relevant to plan-making is a legal test that must be passed before a plan can proceed to examination. The area action plan will support the local plan in demonstrating cooperation with Vale of White Horse district in this cross boundary area. Early consultation on the area action plan is important to ensure the requirements of the duty cooperate.</p>			
Financial implications	<p>None. The area action plan seeks to assist in the implementation of the development in the adopted core strategy and any that may be allocated through the emerging local plan. This could help in securing New Homes Bonus, subject to the lifespan and continuation of this scheme.</p> <p>A Community Infrastructure Levy Charging Schedule is also being prepared, and this will generate receipts for infrastructure funding.</p> <p>The work associated with developing the area action plan, including this consultation has been budgeted for as part of the planning policy budget.</p>			
Other implications	None.			
Background papers considered	Science Vale Area Action Plan: Issues and Scope Consultation document			
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?				
List consultees		Name	Outcome	Date
	Communications	Andy Roberts	No comment	16/12/2014
	Planning Service	Adrian Duffield	Content to proceed to sign-off	13/2/2015
	Housing and Development	Debbie McLatch	No comment	16/12/2014
	Diversity and equality	Cheryl Reeves	No comment	16/12/2014
	Finance	William Jacobs	No comment	03/02/2015
	Human resources	N/A	N/A	N/A
	Legal	Ian Price	No comment	03/02/2015

	Sustainability	Heather Saunders	No comment	16/12/2014
	Strategic Management Board	Anna Robinson	Content to proceed to sign-off.	29/1/2015
Confidential decision? If so, under which exempt category?	No.			
Call-in waived by Scrutiny Committee chairman?	No. Yes			
Has this been discussed by Cabinet members?	No. Yes			
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature:  Date: 19.2.2015			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 20 February 2015	Time: 11.30 am
Date published to all councillors	Date: 25 February 2015	
Call-in deadline	Date: N/A	Time: N/A

Guidance notes

1. This form must be completed by the lead officer who becomes the contact officer. The lead officer is responsible for ensuring that the necessary internal consultees have signed it off. The lead officer must then seek the Cabinet portfolio holder's agreement and signature.
2. Once satisfied with the decision, the Cabinet portfolio holder must sign and date the form and return it to the lead officer who should send it to Democratic Services immediately to allow the call-in period to commence. Democratic Services staff are located on the ground floor north wing (C block) of the Crowmarsh Gifford offices. Tel. 01235 540307 or extension 7307.
Email: democratic.services@southandvale.gov.uk
3. Democratic Services will then publish the decision to the website (unless it is confidential) and send it to all councillors to commence the call-in period (five clear working days). The decision cannot be implemented until the call-in period expires. The call-in procedure can be found in the council's constitution, part 4, under the Scrutiny Committee procedure rules.
4. Before implementing the decision, the lead officer is responsible for checking with Democratic Services that the decision has not been called in.
5. If the decision has been called in, Democratic Services will notify the lead officer and decision-maker. This call-in puts the decision on hold.
6. Democratic Services will liaise with the Scrutiny Committee chairman over the date of the call-in debate. The Cabinet portfolio holder will be requested to attend the Scrutiny Committee meeting to answer the committee's questions.
7. The Scrutiny Committee may:
 - refer the decision back to the Cabinet portfolio holder for reconsideration or
 - refer the matter to Council with an alternative set of proposals (where the final decision rests with full Council) or
 - accept the Cabinet portfolio holder's decision, in which case it can be implemented immediately.